



Inspire Action for Social Change

SUPERVISED VISITATION DOCUMENTATION

PURPOSE: Make visible behavior that poses a risk or safety concern.

DOCUMENTATION DECISION TREE

STEP 1

Consider...

- Why is this family using services? What have the courts, the parent needing protection, and/or the child asked you to pay attention to?
- Who is in need of protection and from whom?
- What are the general safety risks for the person/people needing protection?

STEP 2

Evaluate...

Consider the behavior/action/situation using the following process:

1

DID THE BEHAVIOR/ACTION/SITUATION COMPROMISE THE SAFETY OF ANYONE INVOLVED?

YES

UNSURE

NO

2

How was safety compromised and for whom?

- Take a minute
- Talk to a supervisor
- Consult with the person who is at risk
- Talk to your team

Do not document

3

Who needs to know about this incident? Why?

ARE YOUR RESPONSES TO #2 AND #3 RELATED TO WHAT YOU FIRST CONSIDERED IN A-C?

YES

- Have you consulted with a supervisor, team, and/or the person needing protection?
- Will this documentation support safety based on the reason this family is using services and not create further risk?
- Can you articulate the decision-making cues that have guided this decision?
- Is documenting this behavior/action/situation in line with why your program exists?

NO

YES to ALL

→ DOCUMENT

UNSURE

← GO BACK TO UNSURE

NO to ANY