



Inspire Action for Social Change

## ***SUPERVISED VISITATION DOCUMENTATION***

**PURPOSE:** Make visible behavior that poses a risk or safety concern.

### ***DOCUMENTATION DECISION TREE***

#### **Consider...**

#### **STEP 1**

- a. Why is this family using services? What have the courts, the parent needing protection, and/or the child asked you to pay attention to?
- b. Who is in need of protection and from whom?
- c. What are the general safety risks for the person/people needing protection?

#### **STEP 2**

#### **Evaluate...**

Consider the behavior/action/situation using the following process:

#### **1 DID THE BEHAVIOR/ACTION/SITUATION COMPROMISE THE SAFETY OF ANYONE INVOLVED?**

**YES**

**UNSURE**

**NO**

**2**

How was safety compromised and for whom?

- Take a minute
- Talk to a supervisor
- Consult with the person who is at risk
- Talk to your team

Do not document

**3**

Who needs to know about this incident? Why?

#### **ARE YOUR RESPONSES TO #2 AND #3 RELATED TO WHAT YOU FIRST CONSIDERED IN A-C?**

**YES**

- Have you consulted with a supervisor, team, and/or the person needing protection?
- Will this documentation support safety based on the reason this family is using services and not create further risk?
- Can you articulate the decision-making cues that have guided this decision?
- Is documenting this behavior/action/situation in line with why your program exists?

**YES to ALL**

**→ DOCUMENT**

**UNSURE**

**GO BACK TO UNSURE**

**NO to ANY**